MONOPRICE

Sit-Stand Desk Workstation
CLAMP-ON MODEL

P/N 21648

User's Manual

CONTENTS

SAFETY WARNINGS AND GUIDELINES

Please read this entire manual before using this device, paying extra attention to these safety warnings and guidelines. Please keep this manual in a safe place for future reference.

- This device is intended for indoor use only.

- Do not operate the gas spring release lever until the workstation is fully assembled.

- Ensure that the weight of equipment placed on the workstation does not exceed 33 lbs. (15 kg).

- Securely tighten the screws, but take care not to over tighten them.

- Keep the included Allen Key and Wrench in a safe place for future use.

INTRODUCTION

Leading workplace health advocates recommend height adjustability and sit-stand mobility as top ways to improve ergonomics. You don't have to stay in one position all day, because the sit-stand desk allows you to effortlessly change from a sitting to a standing position whenever you want. It provides ample desk space for a laptop or desktop monitor, keyboard, and mouse. The extended height means that even very tall people can find perfect sitting and standing positions. Our desk is continuously adjustable to all points in between, so you can find a truly comfortable custom fit.
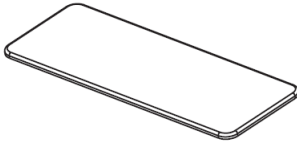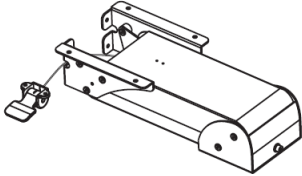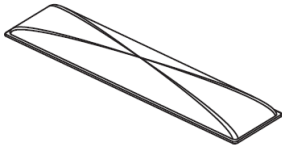
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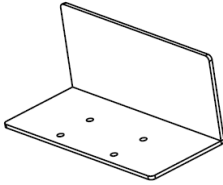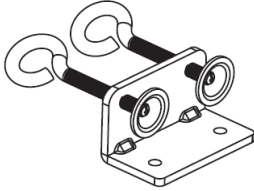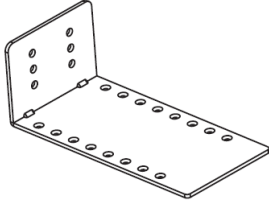
- Adjustable from 5.1" ~ 16.7" above the desk height
- Supports loads up to 33 lbs. (0 ~ 15 kg)
- Securely clamps to desks up to 3.9" thick
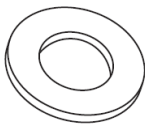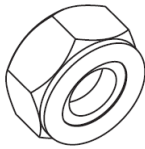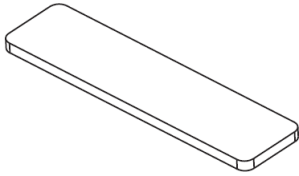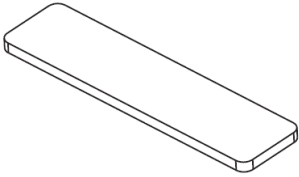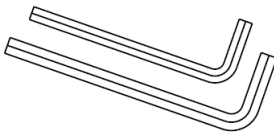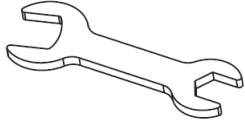
CUSTOMER SERVICE
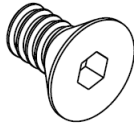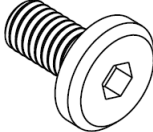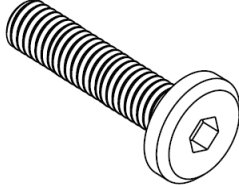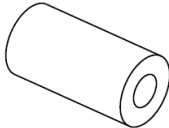
The Monoprice Customer Service department is dedicated to ensuring that your ordering, purchasing, and delivery experience is second to none. If you have any problem with your order, please give us an opportunity to make it right. You can contact a Monoprice Customer Service representative through the Live Chat link on our website **www.monoprice.com** during normal business hours (Mon-Fri: 5am-7pm PT, Sat-Sun: 9am-6pm PT) or via email at **support@monoprice.com**

PACKAGE CONTENTS

Please take an inventory of the package contents to ensure you have all the items listed below. If anything is missing or damaged, please contact Monoprice Customer Service for a replacement.

1x Desktop (a)	1x Keyboard Tray (b)	1x Gas Spring Arm (c)
1x Wrist Rest (d)	1x L Plate (e)	1x C-clamp (f)
1x C-clamp Brace (g)	2x M10x15 Bolts (h)	8x M6x12 Bolts (i)
4x M6x12 Bolts (j)	2x M6x35 Bolts (k)	2x Spacers (l)

4x M6 Washers (m)	4x M6 Nuts (n)	2x 5mm Square Pads (o)
2x 2mm Square Pads (p)	1x Allen Key (q)	1x Wrench (r)

PRODUCT DIMENSIONS

400mm
600mm
250mm
680mm
129-425mm
150mm
0-100mm
306mm
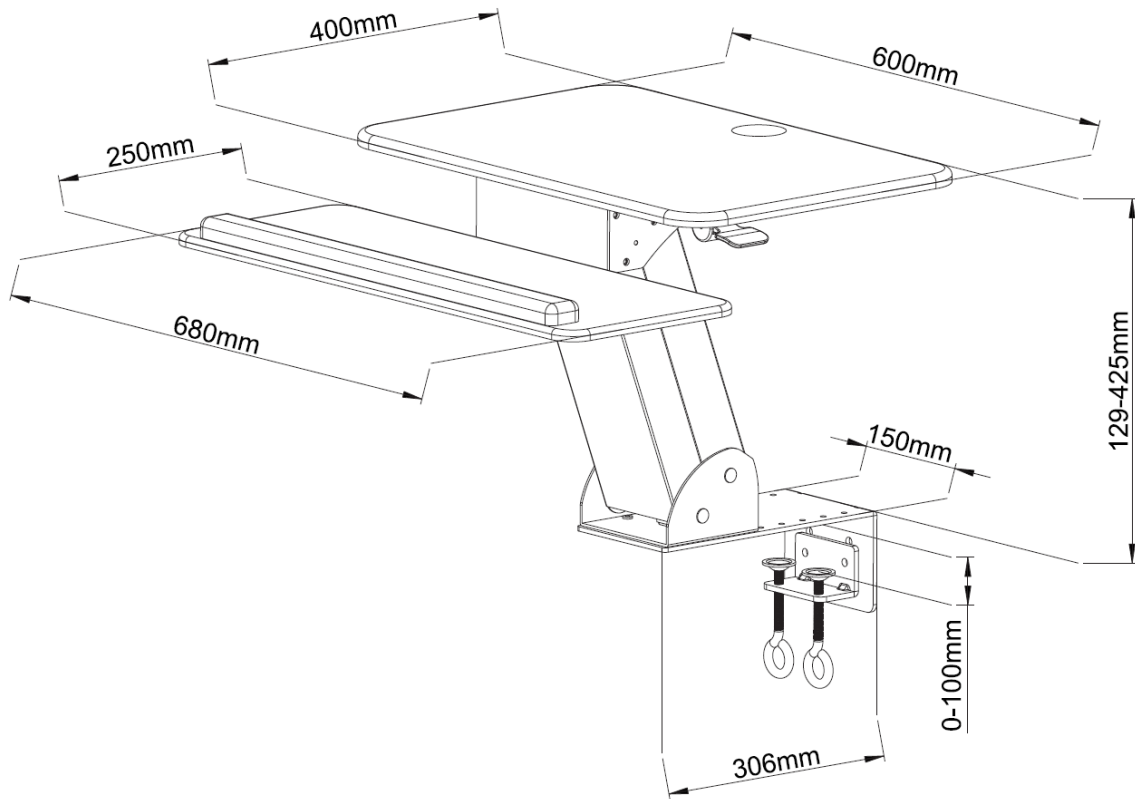
ASSEMBLY INSTRUCTIONS

Perform the following steps to assemble the sit-stand desk workstation.

1. Using 4x **M6x12 Bolts (i)** and the **Allen Key (q)**, attach the **L Plate (e)** to the **Keyboard Tray (b)**.
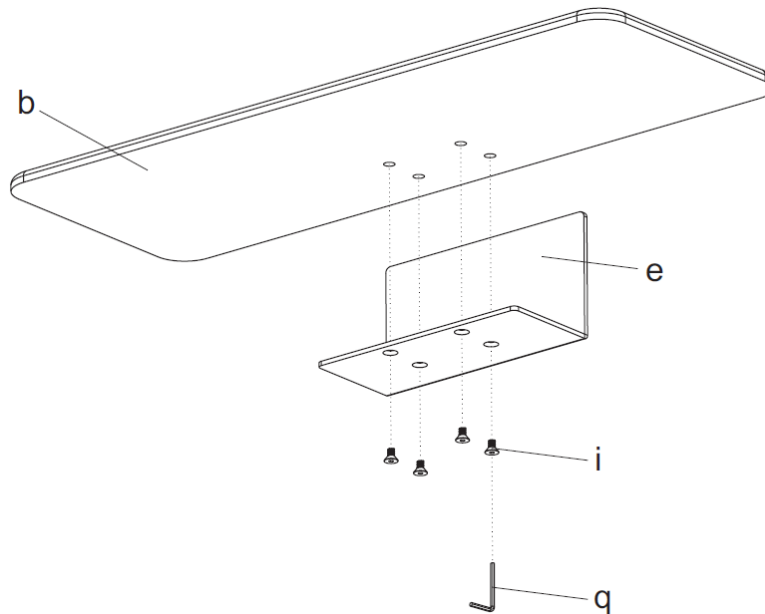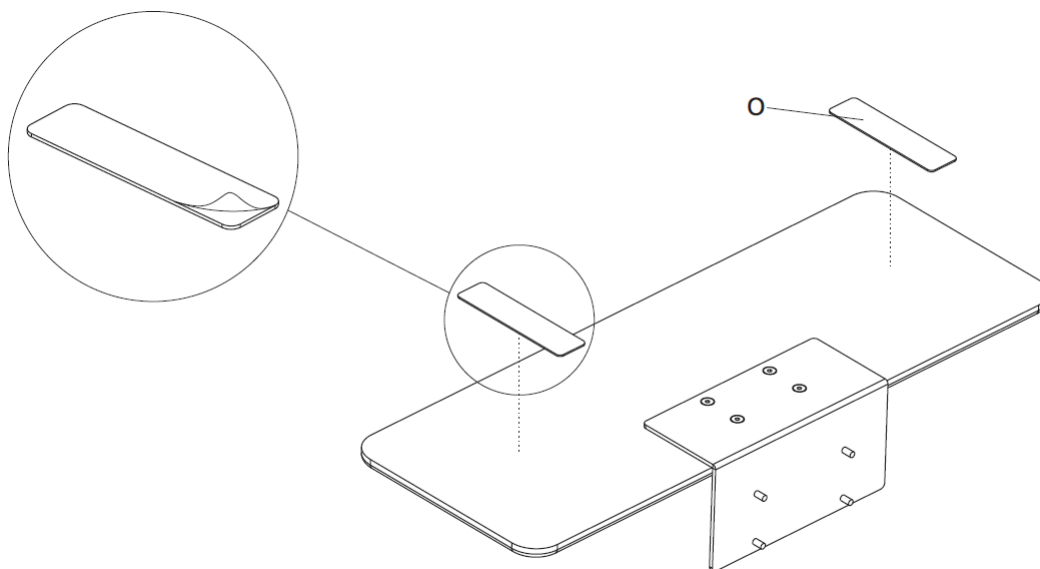
2. Peel the protective film from each of the 2x **5mm Square Pads (o)** and attach them to the bottom of the **Keyboard Tray (b)**.

3. Feed the cable for the lever through the left or right side gap, as shown below, then attach the **L Plate (e)** on the Keyboard Tray assembly to the **Gas Spring Arm (c)** using 4x **M6 Washers (m)**, 4x **M6 Nuts (n)**, and the **Wrench (r)**.

Warning do not operate the Lever until the workstation is fully assembled!

*Note that the **L Plate (e)** can be installed in two positions. Install it in the high position to put the Keyboard Tray at the same level as the desktop or install it in the low position to put the Keyboard Tray slightly below the level of the desktop.*
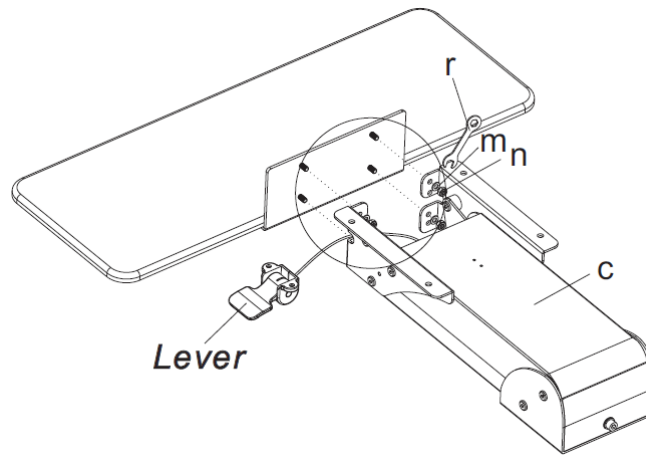
4. Using 4x **M6x12 Bolts (j)** and the **Allen Key (q)**, attach the Gas Spring Arm assembly to the **Desktop (a)**.
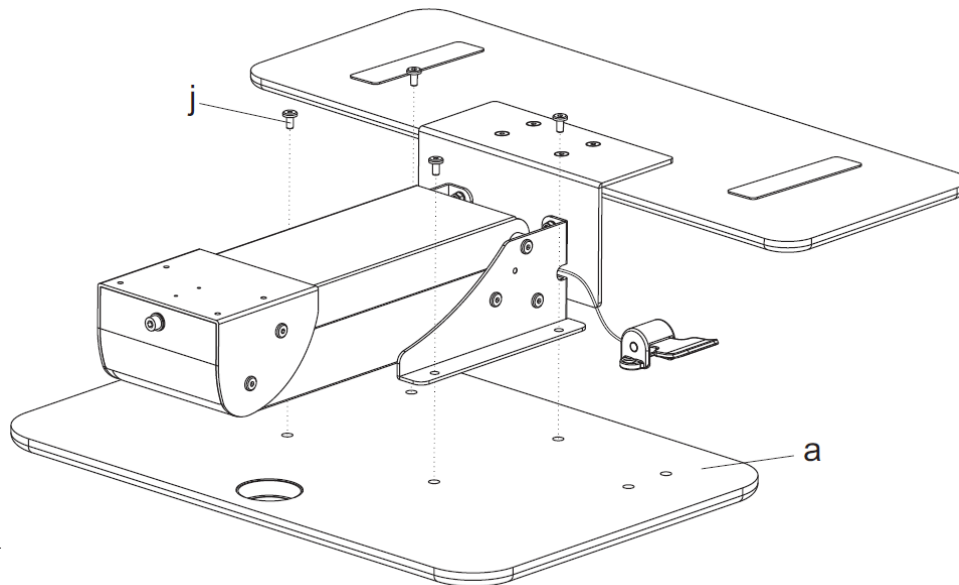
5. Place 2x **Spacers (l)** over the holes on the bottom of the **Desktop (a)**, then attach the Lever to the **Desktop (a)** using 2x **M6x35 Bolts (k)** and the **Allen Key (q)**.

Note that the Lever can be installed on either the left or right side.
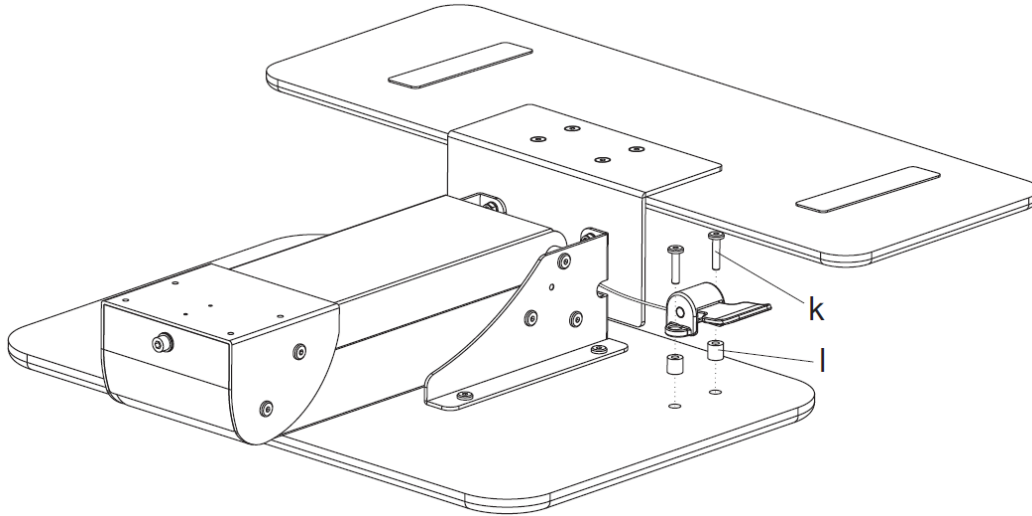
6. Attach the **C-clamp Brace (g)** to the Gas Spring Arm assembly using 4x **M6x12 Bolts (i)** and the **Allen Key (q)**.

7. (Optional) Peel the protective film from each of the 2x **2mm Square Pads (p)** and then attach them to the **C-clamp Brace (g)**.
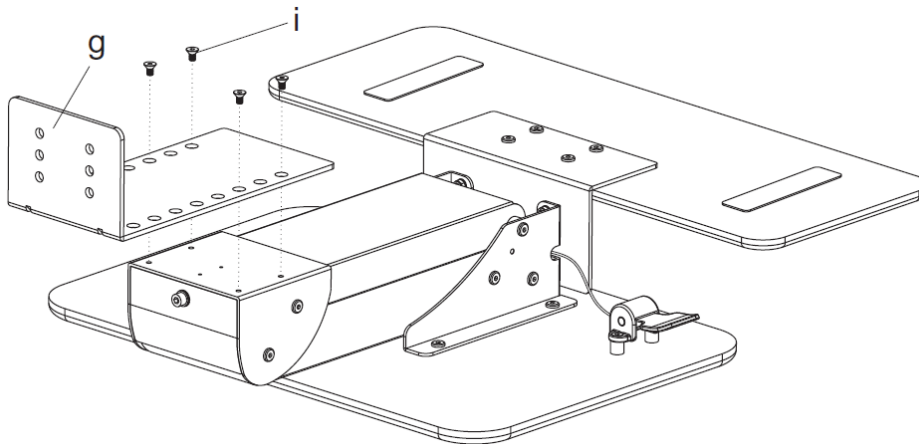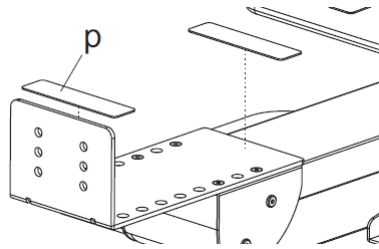

8. Place the assembly on your desk with the **C-clamp Brace (g)** flush against the side of the desk. Turn the two eyebolts on the **C-clamp (f)** until there is about 1/4"~ 1/2" of thread showing between the C-clamp brace and the pads on the eyebolts. Place the **C-clamp (f)** against the bottom of the desk and the end of the **C-clamp Brace (g)** to determine which two of the six holes the **C-clamp (f)** should be used to attach to the **C-clamp Brace (g)**. Attach the **C-clamp (f)** to the **C-clamp Brace (g)** using 2x **M10x15 Bolts (h)** and the **Allen Key (q)**. Once the **C-clamp (f)** is attached, turn the eyebolts to secure the assembly to the desk.
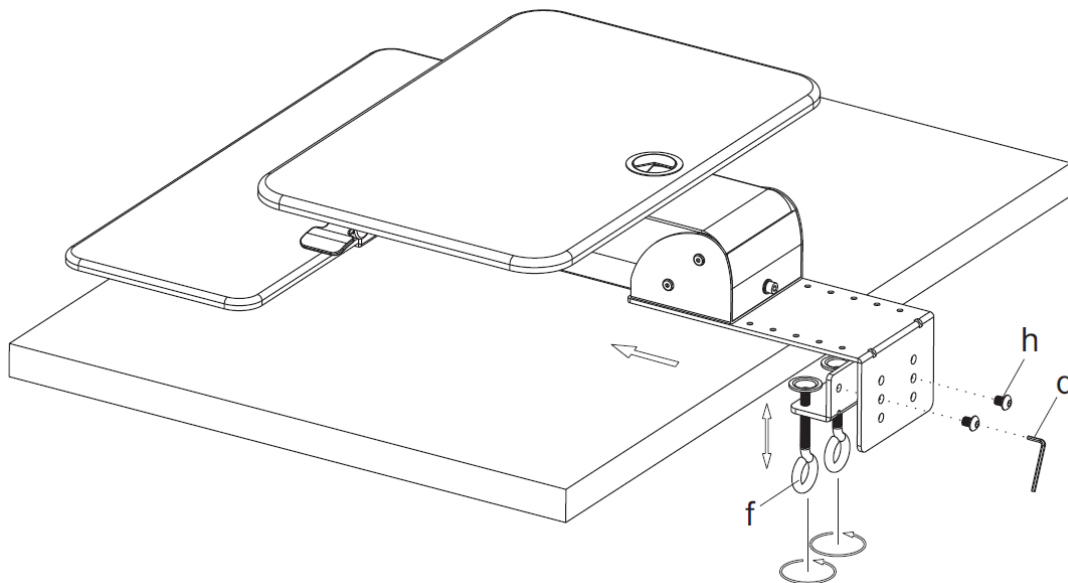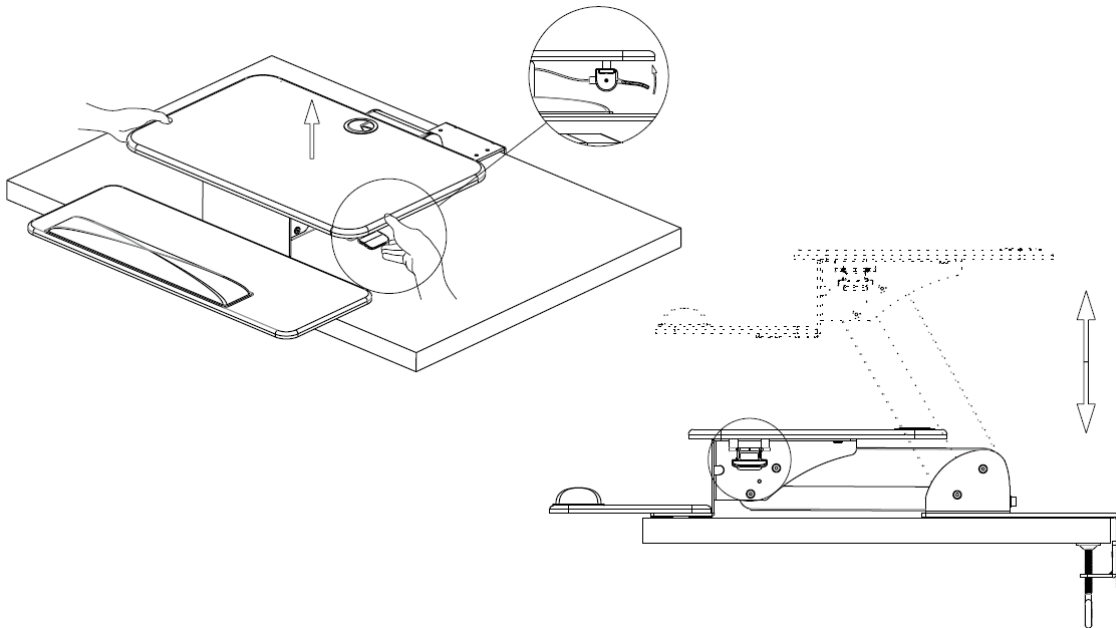
9. Peel the protective film from the pads on the bottom of the **Wrist Rest (d)**, then attach it to the **Keyboard Tray (b)**.
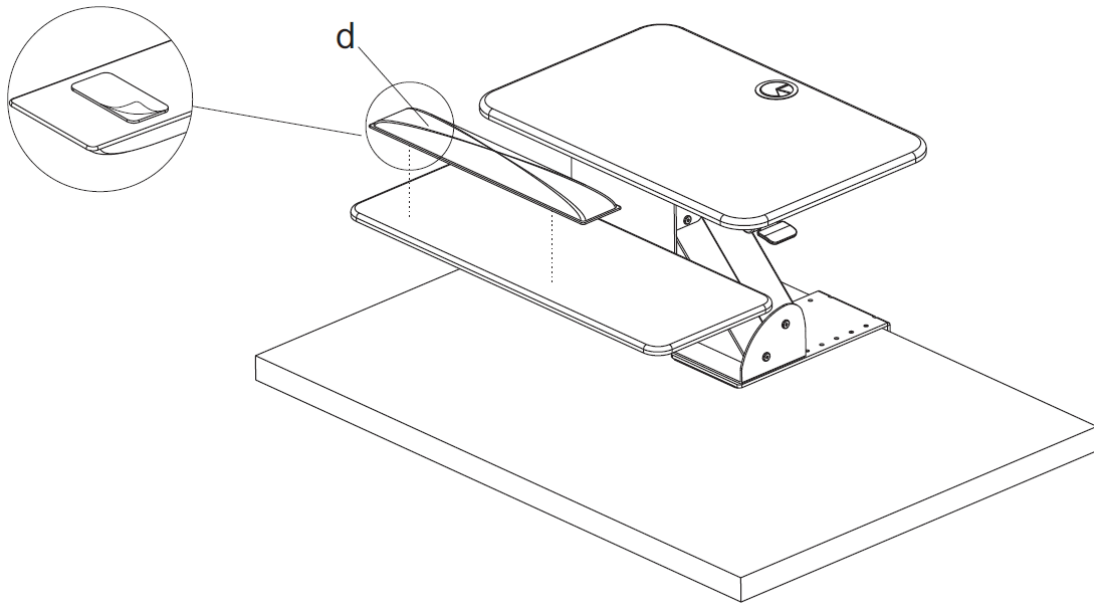
10. Place your monitor on the **Desktop (a)** and your keyboard and mouse on the **Keyboard Tray (b)**.

11. Press the Lever, then lift and lower the workstation to determine if the Gas Spring Arm needs to be adjusted.

12. If the workstation is difficult to lift and it lowers too easily, use the **Allen Key (q)** to turn the gas spring adjustment counterclockwise.

If the workstation raises too easily, but takes effort to lower, use the **Allen Key (q)** to turn the gas spring adjustment clockwise.

Continue lowering and raising the platform and adjusting the gas spring pressure until the tension properly counterbalances the weight of the monitor, keyboard, and mouse and it takes approximately equal force to lower or raise the workstation.
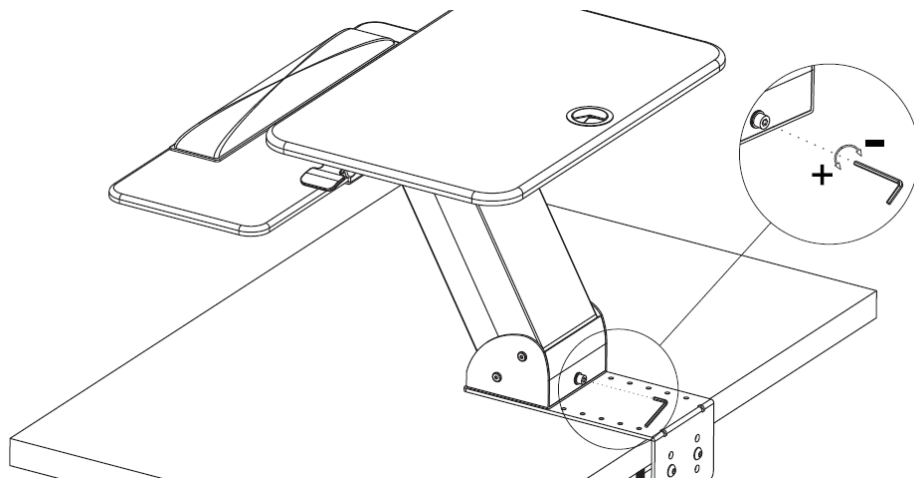
TECHNICAL SUPPORT

Monoprice is pleased to provide free, live, online technical support to assist you with any questions you may have about installation, setup, troubleshooting, or product recommendations. If you ever need assistance with your new product, please come online to talk to one of our friendly and knowledgeable Tech Support Associates. Technical support is available through the online chat button on our website **www.monoprice.com** during regular business hours, 7 days a week. You can also get assistance through email by sending a message to **tech@monoprice.com**